

## **OFFICE OF CULTURAL EDUCATION**

**PROGRAM:** Office of Cultural Education

**DESCRIPTION:**

The State Library, State Museum, State Archives and the Public Broadcasting Program comprise the Office of Cultural Education (OCE). These institutions are responsible for increasing the knowledge and information resources of State and local government, businesses, and individuals. The Office supports research, operates programs, and develops collections that serve the long-term interests of the institutions and residents of New York.

OCE provides services directly to individuals and government at the New York State Library, the State Archives, and the State Museum. OCE also distributes aid to libraries and library systems, local governments, and public broadcasting stations, and provides instructional telecommunications services through public broadcasting stations.

**VISION:**

All New Yorkers will have access through cultural institutions and government to the information and knowledge they need to participate in society. Educators and students use cultural resources as a tool to fulfill curriculum and assessment goals and support lifelong learning.

**MISSION:**

The Office of Cultural Education ensures that valuable information, knowledge and collections are available now and in the future. It does this by operating New York's State Archives, State Library, State Museum and Public Broadcasting Program and helping related institutions.

**GOAL 1:** Educators and students use cultural resources as a tool to fulfill curriculum and assessment goals and support lifelong learning.

**GOAL 2:** All cultural institutions in New York will meet high performance standards.

**GOAL 3:** Cultural institution professionals in New York will be current with best practices in their fields and increasingly will reflect the diversity of New York.

**GOAL 4:** Cultural information and resources will be available and accessible to all people.

**GOAL 5:** Resources under our care will be securely and professionally maintained for current and long-term use by the people of New York.

**GOAL 6:** Our work environment will meet high standards.

**REGENTS GOALS:** 1; 2; 3; 4; 5; 6

**AUTHORITY:**

**Federal Statute:** (see specific programs)  
**Federal Regulation:** (see specific programs)  
**State Statute:** (see specific programs)  
**State Regulation:** (see specific programs)

**FUNDING SOURCE(S):**

State-

Talking Book & Braille Library	\$703,000
Conservation Preservation	\$79,000
Aid to Public Libraries	\$91.1m
Aid to Educational TV and Radio	\$9.4m

Federal-

LSTA, NEH, NHPRC, USDOE and other Federal Funded projects	\$9m
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Special Revenue-

Cultural Education Account	\$36.4m
Education Library Account	\$736,000
Education Archives Account	\$260,000
Education Museum Account	\$2.9m
Local Gov't Records Mgmt	\$4.557m St Ops, \$10m LA
Cultural Resource Survey	\$10.7m
Archives Records Management	\$2m
Archives Partnership Trust	\$962,000
Fiduciary Accounts	\$595,833 St Ops, \$1.4m LA
Total-	\$178.9m

**NUMBER OF INDIVIDUALS SERVED:** (see specific programs)**CONTACT OFFICE 1:** Office of Cultural Education**TELEPHONE:** (518) 474-5976**FAX:** (518) 474-2718

**PROGRAM:** Educational Television and Public Broadcasting

**DESCRIPTION:**

The Office of Educational Television and Public Broadcasting is charged with the responsibility of maintaining a financially sound public telecommunications system in the State through the administration of local assistance funds for the operational, programmatic and instructional needs of the 9 State public television stations and 17 public radio stations. This responsibility of the Office provides an opportunity to help the Education Department form cost-effective, dynamic partnerships between itself and public broadcasting and between public broadcasting and the educational community. To this end, the Office is committed to a long-term, broad-based effort to meet educational needs that can best be addressed through public broadcasting and telecommunications technologies.

Beyond maintaining a sound public broadcasting system, the Office of Educational Television and Public Broadcasting is responsible for facilitating and advising the stations' acquisition and production of high-quality programming materials for the State's learners. Furthermore, the Office is charged with fostering a climate conducive to the invigorated use of digital multimedia technologies to benefit virtually all citizens in every area of the State. To fulfill its mission, the Office has affirmed the following goals:

- Public Broadcasting will be a major factor in providing education to all New Yorkers. The Office ensures the effective development of instructional television and radio services provided to students and other citizens through broadcast, broadband, community outreach and interactive telecommunications.
- The Public Broadcasting System in New York State will be financially sound. The Office provides leadership and direction to the State's public broadcasting stations, administering State aid for operational, programmatic and instructional support.
- The Office will provide coordination for video programming and other telecommunications-related services to support the Board of Regents and the Education Department's priorities in cooperation with program offices in the Department, the public broadcasting stations, and other education and cultural institutions of the State.

**REGENTS GOALS:** 1; 2; 4

**AUTHORITY:**

**Federal Statute:**

**Federal Regulation:**

**State Statute:** Education Law Section 236

**State Regulation:** 8NYCRR Part 179

**FUNDING SOURCE(S):**

State-	63%
Federal-	37%
Special Revenue-	
Total-	\$15,002,000

**NUMBER OF INDIVIDUALS SERVED:** [n/a]**CONTACT OFFICE 1:** Office of Educational Television and Public Broadcasting**TELEPHONE:** (518) 474-5862**FAX:** (518) 486-4850

**PROGRAM:** State Archives - Archival Services

**DESCRIPTION:**

The New York State Archives through its Archival Services Program ensures the identification, management and accessibility of historical records statewide and the archival records of New York State and colonial governments. The Archives coordinates statewide documentation, archival advisory services and access to historical records across the state through its Documentary Heritage Program (DHP). As a result of these services, historical record repositories are better able to manage and make available an inclusive comprehensive documentation of the history and cultures of New York. The Archives also identifies, accessions, preserves, and makes available those records of New York State government that have long-term value for documenting public programs and policy decisions, maintaining government accountability, providing legal evidence, and meeting research and other special needs of the government and the public. The Archives provides administrative support for the State Historical Records Advisory Board (SHRAB) in its role in planning statewide archival strategy.

The New York State Archives was created by law in 1971 and began full operation in 1978 when its storage and research facility opened in the Cultural Education Center. The Archives now houses more than 101,000 cubic feet of records and last year responded to more than 60,000 research requests from government, business, and the general public. Holdings of the State Archives include records from all three branches of State Government and document virtually every aspect and era of New York history. While the Archives traditionally provided on-site access to its collections, researchers' needs are increasingly being served beyond Albany. Research services range from access to information about State Archives holdings and services via the Archives' web site ([www.archives.nysed.gov](http://www.archives.nysed.gov)); to responding to requests by mail, phone and email ([archref@mail.nysed.gov](mailto:archref@mail.nysed.gov)); to copying; interlibrary loan; and special searching services. The Archives has made over 30,000 digital images of important archival documents available to researchers over the Internet.

The DHP of the State Archives, enacted in 1988 to strengthen New York's historical records programs, improves the collection, care and management of historical records programs statewide and increases their availability and use by researchers. The DHP awards competitive grants to historical records programs and aid to the Reference and Research Library Resources Systems (3Rs) for advisory services to programs in their regions. In the years of its existence, the DHP has provided direct advisory and program development services to hundreds of historical records repositories; facilitated the identification and preservation of historically valuable records of over 2,500 under documented organizations and groups; supported many workshops on techniques for managing historical records; fostered greater use of historical records; and encouraged the development of new programs and closer cooperation among existing programs. Through direct grants to historical records programs, the DHP has supported projects to improve the documentation of New York, the arrangement and description of historical records to make them more readily available for research, and other projects to improve their care and management.

**REGENTS GOALS:** [1; 2; 4; 5]

**AUTHORITY:**

**Federal Statute:**

**Federal Regulation:**

**State Statute:** Arts and Cultural Affairs Law Section 57.05; Education Law, Section 140

**State Regulation:** Executive Order No. 63, 8NYCRR Part 188

**FUNDING SOURCE(S):**

State- State Operations - Included in overall Office of Cultural Education funding and Special Revenue provided by the Local Government Records Management Improvement Fund.

Researcher Services and Products - Education Archives SRO Account

Federal-

Special Revenue-

Total-

**NUMBER OF INDIVIDUALS SERVED:** [n/a]

**CONTACT OFFICE 1:** Archival Services

**TELEPHONE:** (518) 474-6926

**FAX:** (518) 473-7573

**PROGRAM:** State Archives - Archives Partnership Trust

**DESCRIPTION:**

The New York State Legislature established the New York State Archives Partnership Trust in 1992. The Partnership Trust is a public-benefit corporation governed by a board of citizens selected for their leadership and commitment to education and cultural affairs. Its purpose is to extend and enhance access to the State Archives, continue the preservation of over 200 million documents, and encourage the use of this remarkable resource for scholarly research as well as for educational programs. The Partnership Trust is a 501(c)(3) not-for-profit organization. Gifts are tax deductible to the full extent allowed by federal law. Under New York State statute, \$300,000 is transferred on an annual basis from the Local Government Records Management Improvement Fund to the Archives Partnership Trust to support the development campaign and related operations of the Trust. The Trust also accepts private contributions and grants which are used for education, research, public outreach and collections care initiatives in support of the State Archives, as well as for its operations.

**REGENTS GOALS:** 1; 2; 4

**AUTHORITY:**

**Federal Statute:**

**Federal Regulation:**

**State Statute:** L. 1992, c. 758, Sections 1 [consisting of sections 1-7] and 2; Amended L. 1993, c. 57, Section 292; L. 1993, c. 497, Sections 1, 2; L. 1995, c. 82, Section 75; L. 1996, c. 474, Section 117, eff. Aug. 8, 1996, retroactive to Apr. 1, 1995; L. 1998, c. 399

**State Regulation:**

**FUNDING SOURCE(S):**

State-	State Operations - Included in overall Office of Cultural Education funding and in Special Revenue provided by the Local Government Records Management Improvement Fund, and in other sources including endowment earnings, private contributions, and grants.
Federal-	
Special Revenue-	
Total-	

**NUMBER OF INDIVIDUALS SERVED:** n/a

**CONTACT OFFICE 1:** Archives Partnership Trust

**TELEPHONE:** (518) 473-7091

**FAX:** (518) 473-7058

**PROGRAM:** State Archives - Government Records Services

**DESCRIPTION:**

The State Archives administers the central records management program and provides advisory services for State government agencies and a broad range of technical assistance, advice, and grants support to 4,400 local governments on a spectrum of records management issues. These services are provided from the State Archives' Albany office and from a network of nine regionally located offices.

State law authorizes the State Archives to develop and disseminate records retention and disposition schedules for New York's State and local governments, oversee the use of disposition schedules by State Executive Branch agencies and provide training, technical assistance, technology advisory services and other consultant services to support records management. Examples of government records services, which the State Archives provides, include advice and assistance in:

- ✓ Records management program planning and evaluation.
- ✓ Files and record keeping system design and management.
- ✓ Records retention and disposition.
- ✓ Electronic records management and applied information technology.
- ✓ Identifying and meeting record keeping requirements.
- ✓ Business process analysis and managing records in automated office environments.
- ✓ Security for and access to records.
- ✓ Disaster preparedness and recovery.
- ✓ Storage and preservation.
- ✓ Records appraisal imaging and micrographics.

In addition to these advisory services, the State Archives operates a storage facility for State agency records at the State Office Campus in Albany. Agencies may store inactive records at this site on a chargeback basis until the records are eligible for destruction or transfer to the legal custody of the State Archives. The State Records Center also offers inexpensive, secure and environmentally controlled storage for paper records, master copies of microfilm, back-up computer tapes, and other sensitive media; pick-up, delivery, reference and retrieval services; and disposal by shredding and recycling through a State waste-paper contract administered by the Archives.

The State Archives also administers a local assistance program, funded by the Local Government Records Management Improvement Fund. Through a competitive grant program, local governments may apply for funds to initiate or enhance local records management programs. For the 2007-2008 year, the State Archives awarded nearly \$1 million to municipal agencies of the City of New York and more than \$9 million in additional grants to 357 local governments across the State. Local governments use their grant funds for a variety of records management projects, some of which include developing electronic information systems, conducting thorough inventories of records, developing plans for managing records, and conducting projects to microfilm and preserve local government archival records. Since the program was created in

1989, 9,063 grants totaling \$182,474,034 in assistance have been awarded to local governments to support records management improvement projects.

**REGENTS GOALS:** [1; 2; 4]

**AUTHORITY:**

**Federal Statute:**

**Federal Regulation:**

**State Statute:** Arts and Cultural Affairs Law and Legislative Law Section 22(a) and (b)

**State Regulation:** 8NYCRR Parts 185 and 188

**FUNDING SOURCE(S):**

State-

Federal-

Special Revenue- Special Revenue provided by the Local Government Records Management Improvement Fund and the Internal Service Account for State Records Management

Total-

**NUMBER OF INDIVIDUALS SERVED:** [n/a]

**CONTACT OFFICE 1:** Government Records Services

**TELEPHONE:** (518) 474-6926

**FAX:** (518) 486-4923

**PROGRAM:** State Archives - Public Education and Outreach Services

**DESCRIPTION:**

The Public Programs and Outreach Unit of the State Archives develops and manages a comprehensive program for public programming, public and media relations and educational uses of archival resources in coordination with State Archives' program service units and strategic partners. Activities include development of curriculum resources, teacher training, student research programs, and grants to localities.

Online Resources – The bi-lingual La Escuela Electrónica [Electronic Schoolhouse], the innovative “build-your-own worksheet” features of Throughout the Ages, the history of New York’s diverse people in The Legacies Project, and the lively, younger student’s introduction to The Erie Canal Time Machine are examples of online resources that encourage the use of primary sources in the classroom. All are funded through grants obtained by the Archives Partnership Trust. Global History and Geography online offers a photo gallery of dozens of countries around the world as they appeared at the beginning of the 20th century. America’s Civil War offers an online photo gallery of Civil War era photographs and documents. New York’s Electoral College explains the workings of the Electoral College through government records that are in the State Archives. Using Historical Records in the Classroom is a brief online course for educators.

Awards - The State Archives’ Student Research Award Program is open to students in grades 4-12 and rewards students for outstanding research projects that make substantial and innovative use of historical records. Winners receive cash awards from the Laura B. and Robert Chodos Fund, a framed certificate and lunch with the Board of Regents.

Exhibitions - Through a special cooperative arrangement with the New York State Thruway Authority, Sunoco and Host Marriott Services, the State Archives has developed exhibitions for “History Happened Here” kiosks in seven travel plazas along the highway. A partnership with the National Parks Service and the Mohawk Valley Heritage Corridor supported the installation of the eighth kiosk in the Oneida Travel Plaza.

Grants to Support Classroom Teaching - Between 1990-2009, 295 educational projects have been created and supported by the cooperative efforts of the State Archives, local partners, and the Local Government Records Management Improvement Fund. These projects introduce teachers to historical research, provide information about resources, and explore the integration of historical records into interdisciplinary curricula.

Public Programs – The Empire State Archives and History Awards are a joint program of the State Archives and Archives Partnership Trust, with funding support from the Trust. This three-year-old program has honored Brian Lamb, Sam Waterston, Doris Kearns Goodwin and Michael Beschloss and helped to heighten the visibility of the State Archives and increase support for the Trust. The State Archives and the Trust have partnered with the University at Albany to honor our Researcher of the Year award recipient with a special lecture and reception. Every year the State Archives celebrates Archives Month with a luncheon honoring individual, government and

non-government organizations that have made significant contributions to archives and records management. Support for the luncheon and the cash gifts presented to students come from the Trust as does support for an Archives poster that is distributed statewide.

Publications - In partnership with the Archives Partnership Trust, the Public Programs and Outreach Unit produces the award-winning New York Archives magazine, published quarterly as a benefit of membership in the Trust. Older publications that are still in demand are: Consider the Source: Historical Records in the Classroom, a how-to publication for teachers on how to locate, develop learning activities for and bring historical records into elementary, middle and high school classrooms (Consider the Source received three national awards); and Erie Canal: New York's Gift to the Nation, A Document Based Teacher Resource that provides educators with 97 historical records about the Erie Canal, background essays written by historians, and learning activities and document-based questions.

**REGENTS GOALS:** 1; 2; 4

**AUTHORITY:**

**Federal Statute:**

**Federal Regulation:**

**State Statute:** Arts and Cultural Affairs Law Section 57.05

**State Regulation:**

**FUNDING SOURCE(S):**

State-	State Operations - Included in overall Office of Cultural Education funding and Special Revenue provided by the Local Government Records Management Improvement Fund
Federal-	
Special Revenue-	
Total-	

**NUMBER OF INDIVIDUALS SERVED:** n/a

**CONTACT OFFICE 1:** Public Programs and Outreach

**TELEPHONE:** (518) 474-6926

**FAX:** (518) 473-9987

**PROGRAM:** State Library

**DESCRIPTION:**

The New York State Library serves in a leadership role to assist the State's 7,000 libraries in providing the information and library services that New Yorkers need in the 21st century. Most recently, the State Library's Division of Library Development has assisted libraries and library systems by managing \$56 million in capital public library construction grants; providing technical assistance in applying for federal E-rate discounts, and applying for private Gates Library Foundation grant funds on behalf of the state's 1,080 public libraries and neighborhood branches. The State Library also manages the federally funded NOVELNY pilot project, the foundation for a visionary Statewide Internet Library that with requested permanent ongoing State funding will deliver a robust menu of proprietary electronic resources and other high-quality digital information to all New Yorkers from the library and from home, work, and school. The State Library includes two divisions, the Research Library and the Division of Library Development. Information on the programs and services of both divisions can be found on the State Library web site, [www.nysl.nysesd.gov](http://www.nysl.nysesd.gov).

The Research Library is New York State's public research library, serving the people and government of New York State. The Library's collection of more than 20 million items, including commercial databases, E-books and digital information is available for use by all residents of New York State. The Manuscripts and Special Collections Division hold rare books, manuscripts and iconic materials reflecting the culture and history of New York. On site resident borrowing privileges for circulating material in the Library's collection have been extended to all New Yorkers age 18 and over since June 2004. The collection is particularly strong in New York State and federal documents, New York State and local history, business, legislative matters, science and technology and education. The Talking Book and Braille Library, which is part of the State Library, serves 37,328 people in 55 upstate counties, each of whom has some visual, physical, or learning disability. The New Netherland Project directs the transcription, translation, and publication of all Dutch documents in New York repositories relating to the seventeenth-century colony of New Netherland.

The Division of Library Development (DLD) works in partnership with New York's 73 State-funded library systems to bring cost-effective, high-quality library services to the millions of people who use New York's 7,000 academic, public, school, and special libraries. The DLD staff administers more than \$115 million in State and federal aid and private grants for the improvement of library services in New York State.

Aid to Libraries (<http://www.nysl.nysesd.gov/libdev/stateaid/index.html>)

Public Library Systems and Public Libraries

General Formula Aid for Public Libraries and Public Library Systems

This formula aid is appropriated for the 23 public library systems, their central libraries, and all of their 750 member public libraries and some 330 neighborhood branches. Formula factors authorized in Education Law §272 and §273 on which library aid is appropriated, take into

account the population, geographic area of service, local support, expenditures for library materials, and other characteristics and needs of the regions served. Also included in General Library Aid are the Central Library Aid Program, the Coordinated Outreach Services Program, and the Local Services Aid programs.

**Adult Literacy Services Grants for Public Libraries and Systems**  
[\(http://www.nysl.nysesd.gov/libdev/literacy/ \)](http://www.nysl.nysesd.gov/libdev/literacy/)

Education Law §273 provides \$200,000 in competitive grant funds to public libraries and library systems for establishing or increasing services to illiterate adults. To be eligible, libraries must cooperate directly with schools, colleges, or other community agencies or organizations operating similar adult literacy programs.

**Family Literary Services Grants for Public Libraries and Systems**  
[\(http://www.nysl.nysesd.gov/libdev/familylit/ \)](http://www.nysl.nysesd.gov/libdev/familylit/)

Education Law §273 authorizes \$300,000 in competitive grant funds to public libraries and library systems to enrich family literary programs conducted by a public library or public library system.

#### **Inter-Institutional Library Services – Public Library System Services to County Jails**

Education Law §285 provides \$175,000 in formula aid to 23 public library systems to improve library services to inmates of correctional institutions maintained by counties throughout the State and the City of New York. Materials and staff services are provided.

#### **Indian Libraries**

Education Law §271 provides formula aid for public libraries on the St. Regis Mohawk, Tonawanda Senecas, and the Seneca Nation of Indian reservations based on reservation population and other factors (\$604,855). The official populations are certified annually by the New York State Office of Temporary and Disability Assistance.

#### **The New York Public Library**

Education Law §273 provides formula aid to The New York Public Library (\$6.4 million) for books and other research resources, and to support four special programs: The New York Public Library's Andrew Heiskell Library for the Blind and Physically Handicapped (\$984,000) to provide service to blind and physically disabled persons in seven downstate counties including New York City and Long Island; the Schomburg Center for Research in Black Culture (\$734,000), the nation's largest, most comprehensive and heavily used repository of records documenting the history and culture of people of African descent; The New York Public Library Program of services to the students of the City University of New York (\$2 million); and The New York Public Library Science, Industry and Business Library (\$1 million).

## **Public Library Construction** (<http://www.nysl.nysed.gov/libdev/construc/index.html> )

Education Law §273-a was amended in 2009 to provide an unspecified amount of State funding for the construction, rehabilitation or renovation of public libraries. Prior to 2009, funding was \$800,000 annually from local assistance. These funds are allocated by formula to each public library system. Sixty percent is distributed on a per capita basis and the remaining forty percent is distributed as equal flat grants among 23 public library systems. State Aid may be used for up to 50 percent of approved projects. In 2009-2010, the State provided \$14 million in capital funds for public library construction projects.

## **Public Library System Services to State Correctional Facility Libraries**

Education Law §285 provides a formula allocation of \$9.25 per inmate (61,968 inmates) to the 18 eligible public library systems to develop and extend library services to State correctional facilities within their service area.

## **Public Library Systems and Statewide Summer Reading Program**

Education Law §273 provides an unspecified amount of funding from the “Love Your Library” fund established in §99.1 of the State Finance Law to support formula aid to public library systems for participation in the statewide Summer Reading program. Sixty percent is distributed on a per capita basis and the remaining forty percent is distributed as equal flat grants among 23 public library systems. Funding is not yet at a level sufficient to warrant distribution.

## **Reference and Research Library Resources Systems**

### **General Formula Aid for Reference and Research Library Resources Systems**

Education Law §273 provides formula aid to promote and facilitate resource-sharing activities among academic and special libraries and other types of systems. These nine regional systems coordinate the hospital library services program, the medical information services program, the coordinated collection development program for academic libraries, and the regional databases program for libraries in their service area. State Aid supports interlibrary loan, delivery, continuing education, automation and other resource sharing activities.

### **Coordinated Collection Development Aid for Academic Libraries**

Education Law §273 provides formula aid to libraries of public and nonprofit independent colleges and universities for coordinated collection development. Libraries must meet certain criteria, including membership in a reference and research library resources system and full participation in interlibrary loan and other resource sharing programs. The nine Reference and Research Library Resources Systems, working with the academic libraries in their regions, have formulated collection development plans for their regions. (\$1.9 million)

## Hospital Library Services Program

Education Law §273 provides formula aid to the nine Reference and Research Library Resources Systems for strengthening hospital library services (\$1.396 million).

## Medical Information Services Program

Education Law §273 provides formula aid to the nine Reference and Research Library Resources Systems for supporting delivery of consumer health and medical information services to users of academic, public, school and special libraries (\$506,000).

## Regional Bibliographic Databases and Interlibrary Resources Sharing

Education Law §273 provides \$2.18 million in formula aid for the efficient and coordinated development of computer technology to support bibliographic control and interlibrary sharing of information within and among the service areas of each of the nine Reference and Research Library Resources Systems and its member academic, public, school and special libraries.

## School Library Systems

Formula aid is provided under Education Law, §§282-284 to 42 school library systems to facilitate sharing of library resources for both public and nonpublic school libraries. State Aid supports interlibrary loan, delivery, continuing education, coordination of collection development, automation and database building activities, and service to clients with special needs for some three million students K-12 statewide.

## Special Programs

### Center for Jewish History, Inc.

Education Law §273 provides \$200,000 in formula aid to the Center for Jewish History, Inc., to increase public access to the collections of the member institutions.

### Conservation and Preservation of Research Materials ( <http://www.nysl.nysed.gov/libdev/cp/> )

Education Law §273 provides funding for libraries and other organizations engaged in efforts to preserve deteriorating library research material. There are three parts: formula funds (\$126,000) for each of the 11 comprehensive research libraries; competitive coordinated preservation project grants program (\$350,000) for those 11 libraries; and competitive grant funds (\$500,000) for other institutions such as public libraries, museums, and historical societies having research materials.

## New-York Historical Society

Education Law §273 provides \$250,000 in formula aid to the New-York Historical Society, a major resource library with collections relevant to the study of United States, New York State and New York City. The funds are used to increase public access to the collections.

## New York State Library -The Talking Book and Braille Library

Education Law §273 provides formula aid of \$19 per reader to the New York State Library Talking Book and Braille Library (TBBL) for its program that serves eligible visually impaired, physically disabled, and learning disabled readers in 55 upstate counties. There are 37,328 New Yorkers who receive delivery of TBBL library materials.

**REGENTS GOALS:** [1; 2; 4; 5]

### **AUTHORITY:**

**Federal Statute:**

**Federal Regulation:**

**State Statute:** Education Law Title I, Sections 271-273, 273-a, 282-285

**State Regulation:** 8NYCRR Part 90

### **FUNDING SOURCE(S):**

State-	100%
Federal-	
Special Revenue-	
Total-	\$91.863m

**NUMBER OF INDIVIDUALS SERVED:** [n/a]

**CONTACT OFFICE 1:** Division of Library Development

**TELEPHONE:** (518) 474-7196

**FAX:** (518) 486-5254

**PROGRAM:** State Library – Library Services and Technology Act (LSTA) Grants

**DESCRIPTION:**

The Library Services and Technology Act (LSTA) program was enacted on September 30, 1996, as part of the federal Museum and Library Services Act. The overall purposes of the LSTA program are established in federal law. (<http://www.nysl.nysed.gov/libdev/lsta/index.html> ). Each state may determine which purposes its program will address. The following are the six federal LSTA purposes:

1. Expand services for learning and access to information and educational resources in a variety of formats, in all types of libraries, for individuals of all ages;
2. Develop library services that provide all users access to information through local, state, regional, national, and international electronic networks;
3. Provide electronic and other linkages between and among all types of libraries;
4. Develop public and private partnerships with other agencies and community-based organizations;
5. Target library services to individuals of diverse geographic, cultural, and socioeconomic backgrounds, to individuals with disabilities, and to individuals with limited functional literacy or information skills; and
6. Target library and information services to persons having difficulty using a library and to underserved urban and rural communities, including children from families with incomes below the poverty line.

The federal Institute of Museum and Library Services, which administers the LSTA Program, requires a Five-Year Plan that describes the State Library's mission, the library service needs identified for the state, and the ways in which the state plans to use federal LSTA funds to meet those needs. For the five-year period October 1, 2007 through September 30, 2012, the State Library's plan for LSTA consists of four major goals:

Each of these goals, listed below, is related to one or more of the 10 Regents initiatives based on the 2000 recommendations of the Regents Commission on Libraries and to one or more of the six federal LSTA purposes.

1. All New Yorkers will have reliable, electronic access to high-quality information resources through the expansion of NOVELNY and through enhancement of libraries' technology capabilities to meet users' information needs.
2. All New Yorkers will have improved access to library resources and services that advance and enhance their personal, educational and working lives.

3. The New York State Library, library systems, and libraries will deliver new and improved programs that anticipate and meet constantly changing needs for library services.
4. The New York State Library, library systems, libraries, and library organizations will strengthen public policy support for upgrading library services for every New Yorker through improved communication, collaboration, and partnership efforts within and beyond the library community.

The State Library will carry out the goals of this plan through Statewide Services and, as funding allows, a grants program to library systems.

**REGENTS GOALS:** 1; 2; 3; 4; 5

**AUTHORITY:**

**Federal Statute:** Library Services and Technology Act (20 USC 9121 et seq.)

**Federal Regulation:** 45 CFR 1180

**State Statute:**

**State Regulation:**

**FUNDING SOURCE(S):**

State-	Operations - Included in overall Office of Cultural Education funding.
Federal-	100%
Special Revenue-	
Total-	\$9m

**NUMBER OF INDIVIDUALS SERVED:** n/a

**CONTACT OFFICE 1:** Division of Library Development

**TELEPHONE:** (518) 474-7196

**FAX:** (518) 486-5254

**PROGRAM:** State Library - Research Library Services

**DESCRIPTION:**

The New York State Research Library is New York State's public research library, serving the people and government of New York. Its collection of over 20 million items, and robust online resources, provides vital information to businesses, State and local governments, lawyers, teachers, researchers, educators, and health professionals.

The Research Library has particular strengths in law, medicine, business, social sciences, education, history, certain pure sciences and technology. It has the largest collection of New York State documents in existence, and is the only regional federal depository in New York State.

The Library provides over 100 databases for on-site research by the public and has access to thousands of online bibliographic and statistical databases. The Library's online catalog is searchable 24 hours a day by anyone with Internet access through the Library's web site, [www.nysl.nysesd.gov](http://www.nysl.nysesd.gov), which also provides links to information about New York State government and gateways to other significant information sources.

Since it was established in 1818, the State Library has been dedicated to acquiring and preserving materials that explore the State's history and culture. Among its holdings are manuscripts, personal papers of New Yorkers, records of New York State organizations, New York State newspapers, rare books and iconic materials-- such as the George Washington collection, and the Preliminary Draft of Lincoln's Emancipation Proclamation..

The Library's collection supplements the holdings of all types of libraries throughout the State through interlibrary loan and document delivery services. In 2008, the Library's Interlibrary Loan Unit responded to 38,685 interlibrary loan requests, with 175,000 pages sent electronically. The Library's expert reference staff also responded to over 86,000 reference transactions from users in person, and online.

The Library also supports large digitization projects, scanning 82,509 pages of New York State documents and other non-copyrighted materials, providing links through its online catalog. The New Netherland Project of the State Library directs the transcription, translation, and publication of all Dutch documents in New York repositories relating to the seventeenth-century colony of New Netherland.

The Talking Book and Braille Library (TBBL) provides reading materials and reference services to eligible readers, who are visually impaired, physically disabled or learning disabled, in 55 upstate counties, using books in Braille and recorded media provided by the Library of Congress. The TBBL works with local libraries and other agencies to develop services and make the full range of resource materials available to readers. There are 40,000 New Yorkers in 55 upstate counties who receive delivery of TBBL library materials. Nearly 16,000 visually impaired or learning disabled students at 1,691 schools receive library materials from TBBL.

**REGENTS GOALS:** [1; 2; 4; 5]

**AUTHORITY:**

**Federal Statute:** U.S. Public Printing and Documents Act, 44 USC 19 and U.S. Patent Act, 35 USC 41; Library of Congress Act 2 USC 135 a, b

**Federal Regulation:**

**State Statute:** Education Law, Title I, Sections 245-249; State Printing/Public Documents Law, Article 3, Sections 10-13

**State Regulation:** 8 NYCRR Parts 10 and 92

**FUNDING SOURCE(S):**

State-

Federal-

Special Revenue- 100% Education Library Account - Deposits from document delivery fees, library charter fees and donations; Talking Book and Braille Library (TBBL) Bequest Fund - Donor bequests for the support of TBBL services.

Total-

\$1m

**NUMBER OF INDIVIDUALS SERVED:** n/a

**CONTACT OFFICE 1:** Research Library - Director's Office

**TELEPHONE:** (518) 473-1189

**FAX:** (518) 486-6880

**PROGRAM:** State Museum - Public and Educational Services

**DESCRIPTION:**

The State Museum is the fourth highest attended museum in New York State and the single largest tourist attraction for the Capital Region, attracting nearly 1.0 million visitors annually. The Museum provides public and educational services to adults, families, children, and to over 50,000 school children from across the State through its Public and Educational Services programs.

**Exhibit Programs**

The Museum has approximately 150,000 sq. ft. of gallery space devoted to permanent and temporary exhibits about New York's human and natural history. The exhibit halls are open every day, except Thanksgiving, Christmas, and New Year's Day, from 9:30 a.m. to 5 p.m. Admission is free. The major galleries are New York Metropolis Hall, Adirondack Hall, the Native Peoples of New York Hall and the World Trade Center Gallery. A historic working New York carousel operates on the Terrace gallery. A vibrant special exhibit program supplements the permanent galleries by showcasing collections of the Museum, and bringing in other exhibits on topics in history, natural science, and art from around the world. The Museum also has traveling exhibitions, one - Recovery: The World Trade Center, has been hosted by museums across the United States and opened a tour in Europe in 2008. A major renovation of the long-term exhibits has begun with a revised master plan, which will undergo phased development in the next five years.

**Public Programs**

The Museum offers a full slate of over 200 programs to the public each year. These range from our innovative summer day camp, Time Tunnel, to lecture series, to overnight camp-ins at the Museum, to trips, which visit important historical and natural sites. A calendar of current programs and exhibits is published quarterly. A current listing is also available through the Museum's web site at <http://www.nysm.nysed.gov>.

**School and Youth Programs**

The State Museum's school programs integrate museum discovery learning with classroom education. Drawing upon its collections, scientists, historians, and educators, the Museum offers a variety of structured on-site learning programs in history and natural science to school groups from around the State. The museum conducts these programs on site through student education, teacher training, workshops, video conferencing and teacher institutes throughout the year. In addition, the Museum has formed partnerships with schools to do in-depth programming. The partnership with Albany's Thomas O'Brien Academy for Science and Technology Magnet School helped that school win a 1996 federal Blue Ribbon School Award. The community-supported Museum Club and Discovery Squad provide after school youth programs for neighborhood children and teens during the school year. A partnership with the Education Enterprise Zone, has established the Museum as a distance-learning site.

**REGENTS GOALS:** [1; 2]

**AUTHORITY:**

**Federal Statute:**

**Federal Regulation:**

**State Statute:** Education Law, Sections 233, 233.1, 235, 235-a; Arts and Cultural Affairs Law, Section 57.03.3

**State Regulation:**

**FUNDING SOURCE(S):**

State-	Operations - Included in overall Office of Cultural Education funding
Federal-	
Special Revenue-	
Total-	

**NUMBER OF INDIVIDUALS SERVED:** [1,000,000]

**CONTACT OFFICE 1:** Exhibit Education

**TELEPHONE:** (518) 474-1569

**FAX:** (518) 486-7275

**PROGRAM:** State Museum - Research, Research Services and Collections

**DESCRIPTION:**

The State Museum was founded in 1836 as a research arm of State government, and since then has been engaged in research in the fields of biology, geology, anthropology and history. It has also been the principal custodian of the State's collections that are worthy of being placed in a museum.

Collections

On behalf of the people of New York State, the Museum cares for over 12 million specimens and artifacts, including many voucher and type specimens that reflect 170 years of research in the earth sciences, biology, and human history. These collections are the single most significant record of New York State's natural and human history, and their curation by the Museum ensures that these irreplaceable parts of New York's heritage will be preserved. By law, all significant State-owned specimens and artifacts not specifically placed in other custody are entrusted to the State Museum. Research on the collections by Museum staff continually provides new knowledge about New York's natural and human history. Researchers from more than 100 universities, museums, and government agencies throughout the world also use the Museum collections to generate new knowledge about New York State. The collections are also used for educational programming and exhibitions.

Research

The Museum conducts comprehensive, statewide and State-focused research in areas of biology, geology, anthropology and history not undertaken by other agencies, museums, or the State universities. The results of this research have provided and continue to provide accurate, impartial information to decision makers on a broad range of issues important to the State. The Museum has investigated the effects of acid rain, developed biological controls for insect pests and zebra mussels, documented the changing distribution of plants and animals over long periods of time, and the location of prehistoric and early historic settlements. As such, Museum research often provides baseline data for continuing studies and development. The Museum is also the home of the New York State Biodiversity Research Institute, an interagency effort with the private sector to provide critical information on biodiversity resources to decision makers.

Research Services

The Museum provides research services on a contractual basis. The premier research service provided is the Cultural Resource Survey Program (CRSP), a model program helping State agencies to comply with Federal and State Historic Preservation Laws. CRSP conducts over 190 projects annually for the New York State Department of Transportation and other State agencies. The work benefits the people of New York by ensuring that the collections and data resulting from the work become public property to be used for future research.

**REGENTS GOALS:** 4; 5

**AUTHORITY:**

**Federal Statute:**

**Federal Regulation:**

**State Statute:** Education Law, Sections 233-235 and 235-b

**State Regulation:**

**FUNDING SOURCE(S):**

State-	Operations - Included in overall Office of Cultural Education funding
Federal-	
Special Revenue-	
Total-	

**NUMBER OF INDIVIDUALS SERVED:** n/a

**CONTACT OFFICE 1:** Research and Collections

**TELEPHONE:** (518) 474-5816      **FAX:** (518) 486-2034

**PROGRAM:** State Museum - Statewide Services

**DESCRIPTION:**

The Museum provides a number of statewide services to related institutions.

**Chartering**

The Museum is the program office in the State Education Department in matters relating to the chartering of museums, historical societies, zoos, aquaria, botanical gardens, science centers, and other similar organizations. Regents Chartering is the way in which these groups incorporate as nonprofit education corporations under New York Education law. Such incorporation, in turn, allows these organizations to seek tax-exempt status with federal and State authorities, and to exercise the other privileges accorded to nonprofit organizations. The Museum Chartering office oversees this important activity, and assists organizations with processing the material necessary for receiving a charter.

**Oversight and reporting**

The Museum receives required annual reports from all museums, historical societies, zoos, aquaria, botanical gardens, science centers, and other similar educational corporations, thereby assuring their compliance with the Education and Executive Laws regarding Educational Corporations. These reports also assure that the organizations are maintaining their assets for the public benefit

**REGENTS GOALS:** 1; 2; 4; 5

**AUTHORITY:**

**Federal Statute:**

**Federal Regulation:**

**State Statute:** Museum Chartering - Education Law, Sections 216-223, 226 and 233; Executive Law, Section 172-a

**State Regulation:** Museum Chartering - Regents Rules 3.27, 3.30; Commissioner's Regulations 52.22

**FUNDING SOURCE(S):**

State-	Operations - Included in overall Office of Cultural Education funding
Federal-	
Special Revenue-	
Total-	

**NUMBER OF INDIVIDUALS SERVED:** Museum trustees, approximately 15,000; local government historians, approximately 1,650

**CONTACT OFFICE 1:** Museum Chartering  
**TELEPHONE:** (518) 473-3131      **FAX:** (518) 473-8496