



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK

**System to Track and Account for Children (STAC) and Medicaid Unit**

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To: School Supportive Health Services Program (SSHSP) Providers  
From: Edgar Waaler, Medicaid Coordinator  
Date: July 31, 2015  
Subject: 2015 SSHSP Fall Training

Consistent with the New York State (NYS) Compliance Agreement with the Centers for Medicare and Medicaid Services (CMS), NYS is providing annual SSHSP training for relevant employees. SSHSP in-person training sessions have been scheduled during the months of October and November, 2015

Sessions are scheduled for either the morning or afternoon, and will focus on training on Certified Public Expenditures (Random Moment Time Study (RMTS) and the Medicaid Cost Reporting and Claiming System (MCRCS)). A brief overview of program updates for SSHSP Medicaid policies will also be provided.

The following relevant employees are **required to attend an in-person training session:**

- School district/county Compliance Officers (if applicable)
- School district/county RMTS Coordinators
- School district/county staff responsible for the preparation of the SSHSP annual cost report (Business Officials/County Finance Staff)

Failure of these mandated relevant employees to attend a training session may result in the school district/county not having access to the MCRCS system which will prevent completion of the 2014/15 SSHSP cost report.

The following relevant employees are invited to attend a training session: Medicaid Billing Clerks; Special Education directors; SSHSP service providers and supervisors of SSHSP Service Providers.

Pre-registration with the local Regional Information Center (RIC) is required. **Relevant employees required to attend an in-person training session are encouraged to register in a timely manner to avoid last-minute scheduling issues.** All other relevant employees may attend as appropriate and space permitting.

For questions regarding this memo, please contact [medined@nysed.gov](mailto:medined@nysed.gov).

Thank you for your continued commitment to the SSHSP.