



AUDIT REPORT EXTENSION REQUEST FORM FOR A-133 AUDIT REPORTS

This form **does not** constitute an approval for an extension to submit the A-133 audit report. Written approval **must** be obtained from the cognizant or oversight federal agency within 9 months of the fiscal year-end. Otherwise, the auditee may be subject to withholding of funding for federal programs.

AUDITEE

Agency Name		Agency FEIN(s)	
Address		SED #	
Contact Name	Title		
Signature		Date	
Telephone	Fax	Email	

AUDITOR

Firm Name		Partner Name		
CPA Signature				
NYS License Number	Telephone	Engagement Letter Date*	Total Audit Fees	Non Audit Fees

*Attach a copy of the engagement letter; must reference type and scope of audit, intended completion date, and fees.

REPORT

Fiscal Year End Date	Original Due Date (No later than FYE + 9 months)	Requested Due Date
Reason for Request:		

SUBMIT TO THE APPROPRIATE ADDRESS:**USDA**

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Federal Agency: Please fax copy of approval letter to NYSED at (518) 473-0259 or email to fsanda133@mail.nysed.gov.