

**New York State  
Consolidated Fiscal Report  
Pre-Approved 30-Day Extension Request  
For the Period: January 1, 2008 to December 31, 2008**

The submission of this form will guarantee your 30-day extension without sanctions or penalties. No additional extensions beyond the pre-approved 30-day extension will be granted. A completed Consolidated Fiscal Report (CFR) is due no later than June 1, 2009. This form must be completed and submitted to each New York State Agency that requires you to file a CFR. The form must be submitted no later than May 1, 2009.

Agency Code: \_\_\_\_\_ School Code: \_\_\_\_\_

Check the NYS agency(ies) you are funded by:

Agency Name: \_\_\_\_\_

\_\_\_ OASAS \_\_\_ OMH \_\_\_ OMRDD \_\_\_ SED

Address: \_\_\_\_\_  
\_\_\_\_\_

**Note:** This extension request does not apply to the required claiming schedules (DMH-2 and DMH-3) for OASAS funded programs. Preliminary (“estimated”) claims must be submitted to OASAS no later than May 1, 2009.

The additional 30 days are needed for the following reason(s):

Name and Title	Signature	Date
( )	( )	
Phone Number	Fax Number	

A completed copy of this extension request must be sent or faxed to each applicable agency.

New York State Office of Alcoholism  
and Substance Abuse Services  
Bureau of Health Care Financing/  
Third Party Reimbursement  
1450 Western Avenue  
Albany, NY 12203-3526  
Fax #: (518) 485-0592

New York State  
Office of Mental Health  
CBFM – CFR Unit  
44 Holland Avenue  
Albany, NY 12229  
Fax #: (518) 473-8255

New York State Office of Mental Retardation  
and Developmental Disabilities  
CFR Processing Unit (OMRDD only)  
44 Holland Avenue, 5th Floor  
Albany, NY 12229-0001  
Fax #: (518) 402-4336

New York State Education Department  
Rate Setting Unit  
Room 302 Education Building  
89 Washington Avenue  
Albany, NY 12234  
Fax #: (518)486-3606

*Note: If you are funded solely by the NY State Education Department, this form can be electronically filed via their Web Site: [Rateweb@mail.nysed.gov](mailto:Rateweb@mail.nysed.gov)*