



**STAC, Special Aids and Medicaid Unit**  
Reimbursement for Individuals in Special Education  
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January 2013

**TO:** Superintendent of Schools or Official Designee

**FROM:** Edwin Truax, Associate in School Financial Aid

**SUBJECT:** 2011-12 School Year Chapter 47, 66 and 721 Program  
Automated Verification Listing (AVL) #1 - **Due February 13, 2013**

**Enclosed is 2011-12 school year Automated Verification Listing (AVL) #1.** This AVL includes all OPWDD Chapter 47 (Group or Family Care Home), Chapter 66 (Developmental Center), and Chapter 721 (Intermediate Care Facility (ICF) or Individualized Residential Alternative (IRA) students approved on STAC for the 2010-11 school year.

**For the Chapter 721 students, the AVL lists an extra column on the far right hand side entitled "Enter ICF or IRA".** Please complete this column to identify which Chapter 721 students resided in an ICF or an IRA during the 2011-12 school year.

Approved Payment Report (APR) #1 will be run in February based on the AVL #1's returned by the February 13, 2013 deadline. Verified costs on AVL #1 are eligible for 100% State Aid reimbursement, less the March 2012 cash advances received by certain districts. **Aid payments should be made in late February or March 2013.**

Only changes entered in the correction boxes will be accepted on returned AVLs. Chapter student enrollment starting dates may only be shortened on the AVL. To claim an earlier starting date you must amend the STAC starting date on-line. Enrollment ending dates may be either extended or shortened on the AVL.

For 10-month public placements, all costs may be raised or lowered on the AVL. The Rate Setting Unit sets the approved education rates for private school programs, so they may not be changed on the AVL. For private placement students only administrative, CSE, and Chapter 721 transportation costs may be raised or lowered on the AVL.

**Please return your completed AVL by February 13, 2013 to the STAC, Special Aids, and Medicaid Unit, 89 Washington Avenue, Room 514 EB, Albany, New York 12234.** Detailed instructions on how to complete the AVL are on the reverse side of this letter. Please contact Edwin Truax or Anne Wolfgang for STAC and AVL questions at (518) 474-7116.

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