



**STAC, Special Aids and Medicaid Unit**

**Harold Matott, Director**

89 Washington Avenue • Room 514 EB • Albany, NY 12234

Tel: (518) 474-7116 • FAX: (518) 402-5047

E-mail: omsstac@mail.nysed.gov

Website: <http://www.oms.nysed.gov/stac>

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**TO:** Superintendents of Public School Districts  
or State Aid Designees

**FROM:** Edgar Waaler, Education Finance Specialist *Ed Waaler*

**SUBJECT:** Aid for 9/1/12–12/31/12 Section 4201 State Supported School Educational Costs and 2013-14 ST-3 Annual Financial Report Account Codes Entries for Reporting 2012-13 School Year Revenues and Expenditures

State Supported Section 4201 schools are authorized under Chapter 58 of the Laws of 2011 to bill the district at time of initial admission to care (admission district) for the cost of the 10-month school year education. The State Supported Schools were sent student lists in February 2013 to amend and verify the enrollment date and admission district information for each 2012-13 school year Section 4201 State Supported school student.

In April we sent you a report listing those students for whom you were billed by the State Supported schools during the 9/1/11 – 12/31/11 enrollment period. **By verifying, signing and returning that April report by 6/1/13, your district confirmed that the 4201 students were enrolled during the 9/1/12 – 12/31/12 period, so your district is included in the June 2012 State aid payment cycle.**

The enclosed Approved Payment Report (APR) shows the calculation of your aid for the first payment cycle. The aid due equals the difference between the 4-Month Education Cost and the estimated 4-Month Basic Contribution. The estimated 10-Month Basic Contribution amount per FTE was pulled from the 2012-13 State Aid year data base. The correct 10-Month Basic Contribution amount from the 2013-14 State Aid output reports will be used to calculate the final 4201 aid payment for 2012-13.

**In September we will send you a 4201 State Supported school student list to verify enrollment dates for the entire 2012-13 school year. We are uncertain about the timing and percentage of future aid payments, but by the end of the 3/31/14 State fiscal year, your district will be aided for the difference between 2012-13 school year Education Cost and final Basic Contribution amount charged for each 4201 student.**

**2013-14 ST-3 Annual Financial Report Account Codes & Entries for 2012-13 Expenditures and Revenues**

The 2013-14 ST-3 Special Aid Fund Expense Schedule includes a “Tuition for Students Attending State Supported Schools for the Blind & Deaf – 10 month (Section 4201)” section. On ST-3 Account F2254.474 (Line 110b, Form 54, Item 303) you will report your 10-month 2012-13 tuition expense for school age students enrolled at a 4201 State Supported school. On ST-3 Account F2254.475 (Line 110c, Form 54, Item 304) you will report your 10-month 4201 State Supported school tuition expense for preschool students enrolled in 2012-13.

The 2013-14 ST-3 Special Aid Fund Revenue Schedule has one line to cover both school-age and preschool revenues. You will record your June payment in ST-3 Account F3289 (Line 13b, Form 54, Item 38) “Reimbursement of Tuition Expense for Students Attending State Supported Schools for the Blind & Deaf – 10 Month, School Age & Preschool (Section 4201)”.

For questions on the enclosed APR or ST-3 reporting of expenses and revenues, contact Ed Waaler or Adam Lenhardt of the STAC, Special Aids and Medicaid Unit at (518) 474-7116.