



System to Track and Account for Children (STAC) and Medicaid Unit

Steven Wright, Director

89 Washington Avenue • Room 514 EB • Albany, NY 12234

Tel: (518) 474-7116 • FAX: (518) 402-5047

STAC E-mail: omsstac@nysed.gov

STAC Website: <http://www.oms.nysed.gov/stac>

Medicaid E-mail: medined@nysed.gov

Medicaid Website: <http://www.oms.nysed.gov/medicaid>

To: Special Education Directors
School District Business Officials

From: Robert J. Wojtkiewicz Jr., Education Finance Specialist 2

Date: October 8, 2019

Subject: Committee on Preschool Special Education (CPSE) 1718 Administrative
Cost Claiming

Section 4410 of NYS Education Law authorizes school districts to receive reimbursement from counties for reasonable and necessary CPSE administrative costs incurred for preschool students.

School districts can view their CPSE Administrative Cost Listing (ACL) via the *DQDAT* STAC online screen. A hardcopy of the ACL will not be mailed.

The *DQDAD* STAC online screen also allows school districts to view a history of their CPSE administrative costs. School districts may view their preschool student lists via the *DQKID* STAC online screen.

School districts must continue to voucher their respective counties to receive reimbursement for CPSE administrative costs. Please contact your county directly to determine how you should be submitting for reimbursement.

For your reference, a User Guide has been provided.

Questions on this process can be directed me at (518) 486-6817.