



System to Track and Account for Children (STAC) and Medicaid Unit

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To: Special Education Directors
School District Business Officials

From: Sheila Costa, Education Finance Specialist 2

Date: January 31, 2018

Subject: Committee on Preschool Special Education (CPSE) Administrative Cost Claiming

Section 4410 of NYS Education Law authorizes school districts to receive reimbursement from counties for reasonable and necessary CPSE administrative costs incurred for preschool students.

***New* STAC Online Screen: DQDAT**

Beginning with the 2015-16 school year, school districts can view their CPSE Administrative Cost Listing (ACL) via the new *DQDAT* STAC online screen. A hardcopy of the ACL will no longer be mailed.

School districts will continue to voucher their respective counties to receive reimbursement for CPSE administrative costs.

The new *DQDAD* STAC online screen also allows school districts to view a history of their CPSE administrative costs. School districts may view their preschool student lists via the new *DQKID* STAC online screen.

Attached is a User Guide for your reference.

Questions on this new process can be directed to Robert Wojtkiewicz or me at (518) 474-7116.