



System to Track and Account for Children (STAC) and Medicaid Unit

Steven Wright, Director

89 Washington Avenue • Room 514 EB • Albany, NY 12234

Tel: (518) 474-7116 • FAX: (518) 402-5047

STAC E-mail: omsstac@nysed.gov

Medicaid E-mail: medined@nysed.gov

STAC Website: <http://www.oms.nysed.gov/stac>

Medicaid Website: <http://www.oms.nysed.gov/medicaid>

TO: Authorized Municipality Representatives - § 4410 of Education Law

FROM: Sheila Costa, Education Finance Specialist 2

DATE: January 8, 2018

SUBJECT: Closeout of 2014-15 Preschool Claims per the Statute of Limitations

Pursuant to § 4410 of Education Law, Chapter 474 of the Laws of 1996 requires that preschool claims for the 2014-15 school year be received by the New York State Education Department's STAC/Medicaid Unit no later than June 30, 2018. This includes claims for placements in preschool center-based programs, related services, special education itinerant services, and claims for reimbursement for preschool evaluations.

In order for the STAC/Medicaid unit to process all approval requests submitted, each respective county must receive the complete and appropriate STAC records by February 1, 2018. This provides your county and the STAC/Medicaid Unit time to review your requests, notify counties and/or school districts of any incomplete or conflicting requests, and correct and re-submit records, if necessary.

In mid-May 2018, the final Automated Verification Listing (AVL) will be generated and sent to each county office for return to the STAC/Medicaid unit before June 30, 2018. After that date, 2014-15 AVL claims will be issued only for records where there is a change in the certified rate.

If you have questions regarding this process, please contact sheila.costa@nysed.gov.