



System to Track and Account for Children (STAC) and Medicaid Unit

Steven Wright, Director

89 Washington Avenue • Room 514 EB • Albany, NY 12234

Tel: (518) 474-7116 • FAX: (518) 402-5047

STAC E-mail: omsstac@nysed.gov

Medicaid E-mail: medined@nysed.gov

STAC Website: <http://www.oms.nysed.gov/stac>

Medicaid Website: <http://www.oms.nysed.gov/medicaid>

TO: Authorized Municipality Representatives - § 4410 of Education Law

FROM: Sheila Costa, Education Finance Specialist 2

DATE: January 4, 2016

SUBJECT: Closeout of 2012-13 Preschool Claims per the Statute of Limitations

Pursuant to § 4410 of the Education Law, Chapter 474 of the Laws of 1996 requires that preschool claims for the 2012-13 school year be received by the New York State Education Department's STAC/Medicaid Unit no later than June 30, 2016. This includes claims for placements in preschool centerbased programs, related services, special education itinerant services, and claims for reimbursement for preschool evaluations.

In order for the STAC/Medicaid unit to process all approval requests submitted, each respective county must receive the complete and appropriate STAC records by February 1, 2016. This provides your county and the STAC/Medicaid Unit time to review your requests, notify counties and/or school districts of any incomplete or conflicting requests, and correct and re-submit records, if necessary.

In mid-May 2016, the final Automated Verification Listing (AVL) will be generated and sent to each county office for return to the STAC/Medicaid unit before June 30, 2016. After that date, 2012-13 AVL claims will be issued only for records where there is a change in the certified rate.

If you have questions regarding this process, please contact me at sheila.costa@nysed.gov.