



**System to Track and Account for Children (STAC) and Medicaid Unit**

**Steven Wright, Director**

89 Washington Avenue • Room 514 EB • Albany, NY 12234

Tel: (518) 474-7116

STAC E-mail: omsstac@nysed.gov

Medicaid E-mail: medined@nysed.gov

STAC Website: <http://www.oms.nysed.gov/stac>

Medicaid Website: <http://www.oms.nysed.gov/medicaid>

TO: Superintendents of Public School Districts

FROM: Adam C. Lenhardt, Education Finance Specialist 2

DATE: June 4, 2019

SUBJECT: DCERT and DSPRV Screens Now Available for 2019-20 School Year

The DCERT and DSPRV screens are now available for the 2019-20 enrollment year in the STAC Online (EFRT) System.

On April 11, 10-month private reapplications for the 2019-20 enrollment year were generated based on submitted 10-month private approvals for the 2018-19 enrollment year. These reapplications will be available for processing on the DRPRV screen once an appropriate 2019-20 DCERT has been submitted.

Please note the following change to the DCERT screen for **initial residential placements only**:

- Upon determination that the student was first at risk of residential placement, the school district with CSE responsibility must certify that it has documented that it “provided information to the parent on community support services that may be available to the family, including the name and address of agencies which can perform an assessment of a family’s community support needs, where such a list had been made available to the CSE.”

As a reference, the User’s Guide to DCERT processing can be found at:

[https://www.oms.nysed.gov/stac/stac\\_online\\_system/online\\_instructions/guide\\_DCERT.pdf](https://www.oms.nysed.gov/stac/stac_online_system/online_instructions/guide_DCERT.pdf)

To ensure distribution of this important update to appropriate individuals within a school district, we are requesting that superintendents share this memorandum with Directors of Special Education, Committee on Special Education Chairpersons, Business Officials, Directors of Pupil Personnel, and Parent Teacher Associations. Questions regarding this memorandum may be directed to Kelly Mason or Adam Lenhardt at (518) 474-7116.