



STAC, Special Aids and Medicaid Unit

Reimbursement for Individuals in Special Education

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TO: Homeless Liaisons of NYS Public Schools

FROM: Karen Andersen

SUBJECT: 2011-12 Homeless Eligibility Report

Enclosed is the 2011-12 Homeless Eligibility Report for your district which replaces the STAC 4 mailing. This report lists students in temporary housing who were educated in your district during the 2011-12 school year. These students have an approved STAC 202 on the system but no corresponding Homeless Reimbursement Approval.

We are requiring all school districts to enter the information directly online on the STAC mainframe. Instructions for entering the Homeless Reimbursement Approvals are enclosed. Authorized online users of the STAC online system should enter the Homeless Reimbursement Approvals on the system's DSHOM screen. If you would like to apply for online user rights, please complete the enclosed "Request for Online Access" form.

After successfully entering your Homeless Reimbursement Approvals on the STAC mainframe, we encourage you to immediately verify all of the 2011-12 Homeless approvals using the DVHOM screen. We have included instructions for this screen as well. SED will reimburse the designated school district of attendance for the approved and verified costs for education.

In accordance with Education Law 3209 Section (3) (a), in order for the school district of attendance to receive reimbursement for the education costs of a homeless student, that student's district of last permanent residence must be within New York State. No reimbursement will be generated for students whose district of last permanent residence is outside of New York State.

If you require assistance with entering these forms on the STAC mainframe online system, please contact me at (518) 474-7116.

Enclosures