



STAC, Special Aids and Medicaid Unit
Reimbursement for Individuals in Special Education
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September 2012

TO: Superintendent of Schools or Official Designee

FROM: Edwin Truax, Associate in School Financial Aid

SUBJECT: 2008 Summer 9015 Program On-line **Education** Verification - **Due by 11/30/12**
for Section 4408 Students Enrolled in 9015A Related Services Only, 9015B Specialized Instruction Only, 9015C Specialized Instruction with Related Services, and/or 9015D Home/Hospital Instruction Programs

By no later than 11/30/12, districts need to access the newly-released DVSRL (District Verify Summer Related Services) on-line screen to claim education aid for summer 2008 students who were enrolled in the following 9015 non-standard programs: 9015A Related Services Only (RSO), 9015B Specialized Instruction Only (SIO), 9015C Specialized Instruction with Related Services (SIWRS), and/or 9015D Home/Hospital Instruction Programs (HHI).

To receive aid you need to claim program costs and verify student half-hour units on the DVSRL screen. To claim education costs, complete the “District-Operated 9015 Program Education Costs Only” box at the top of the DVSRL screen. Your reported costs should include just salaries and fringe benefits for 9015 program service providers, plus instructional materials for these students. Overhead costs like CSE or PPS services may not be claimed and costs for running your regular full-day or half-day 4408 programs should be excluded, see Step 1). on the instruction page.

Next you need to verify the half-hour units of service for each 9015 program student. Verification must be done one educational provider at a time. There are detailed instructions listed under Step 2) and if you need help identifying all your 9015 program providers you can refer to the DQAPP (District Query on Approvals) screen (see details in Step 3). on the instruction page).

A Stop Payment will be placed on any student for whom 90+ units of half-hour equivalent services are verified on the DVSRL screen. You will need to supply our office with a copy of the student’s IEP showing the frequency and duration of the services, plus whether the related services were provided in a group or individual setting (see detail on the bottom of Step 2). of the instructions).

All summer 2008 students enrolled in the 9015 programs must have both their education and transportation services verified on-line by the 11/30/12 deadline. Transportation costs may be claimed on the new DVST2 screen, but only after the education has been verified on the DVSRL screen. We will open up summer 2009 for 9015 program education and transportation cost verification, after 2008 claims have been approved by our office. A step-by-step instruction page is on the reverse side of this letter. For questions regarding on-line verification, contact Edwin Truax or Anne Wolfgang of the STAC, Special Aids and Medicaid Unit, 89 Washington Avenue, Room 514 EB, Albany, New York 12234 at (518) 474-7116.