



STAC, Special Aids and Medicaid Unit  
Reimbursement for Individuals in Special Education  
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September 2012

**TO:** Superintendent of Schools or Official Designee

**FROM:** Edwin Truax, Associate in School Financial Aid

**SUBJECT:** 2008 Summer 9015 Program On-Line **Transportation** Verification – **Due by 11/30/12** for Section 4408 Students Enrolled in the 9015A Related Services Only, 9015B Specialized Instruction Only, 9015C Specialized Instruction with Related Services, and/or 9015D Home/Hospital Instruction Programs

**By no later than 11/30/12, districts need to access the newly-released DVST2 (District Verify Summer Transportation Category 2) screen** to on-line verify transportation costs for summer 2008 Section 4408 students enrolled in the following 9015 non-standard programs for which half-hour equivalent units of education services are reported: 9015A Related Services Only, 9015B Specialized Instruction Only, 9015C Specialized Instruction with Related Services, and/or 9015D Home/Hospital Instruction Programs.

**On the DVST2 you may both amend and verify transportation costs at the same time. Before you can verify transportation costs, however, you first need to verify the half-hour units of service on the DVSRL screen for each 9015 Program student.** Transportation cost verification must be done one educational provider at a time. To help identify your providers you can refer to the DQAPP (District Query on Approvals) screen (see Step 6 on the instruction page).

**A Stop Payment flag will be placed on any verified cost above the summer 2008 cap of \$5,000. You will need to supply our office with transportation invoices or calculations to justify a student cost exceeding the summer cap** (see Step 5 on the instruction page). After we check/correct your calculations, we will remove the Stop Payment flag. Until we remove the Stop Payment flag, no summer transportation aid will be paid for a student.

**After we complete our review of 9015 student summer 2008 transportation costs later this calendar year, we will open up summer 2009 for verification. A detailed step-by-step instruction page is on the reverse side of this letter. Please share copies of the instructions with all staff, who will be reporting and verifying summer transportation costs.** For questions regarding the on-line verification process, please contact Edwin Truax or Anne Wolfgang of the STAC, Special Aids and Medicaid Unit, 89 Washington Avenue, Room 514 EB, Albany, New York 12234 at (518) 474-7116.