

Medicaid in Education Alert

New York State Office of Health Insurance Programs (OHIP)
New York State Education Department
Preschool/School Supportive Health Services Program (SSHSP)
Medicaid in Education Units

Issue #12-12

TO: All SSHSP Medicaid Providers

FROM: NYS OHIP SSHSP & NYSED
Medicaid in Education Units

DATE: December 18, 2012

SUBJECT: SSHSP Cost Report deadline extended to
February 15, 2013

The purpose of this Medicaid Alert is to inform participating SSHSP billing providers that the **deadline for submitting your SSHSP cost reports** for the **October 1, 2011 – June 30, 2012** time period has been extended from December 31, 2012 to **February 15, 2013**.

School districts and counties must have access to the web-based Medicaid Cost Reporting and Claiming System (MCRCS) before the cost report can be submitted. User credentials must be submitted to PCG via e-mail at NYSSHSP@pcgus.com before access to the MCRCS is granted. PCG has started manually entering users into the MCRCS system so access can be granted to the providers more quickly. However, the rosters are loaded in batches and the next batch upload will be on January 14th. Those school districts and counties that gain access to the MCRCS prior to their rosters being loaded will be able to complete all other sections of the report first and then go back and complete the Annual Payroll Information after the rosters are uploaded on January 14th.

A recorded copy of the August 2012 and September 2012 MCRCS system web-based training presentation can be accessed online at <http://www.oms.nysed.gov/medicaid/CPEs/home.html>. Additional information on the Certified Public Expenditures (CPE) process can be found at this link as well.

School districts and counties should review previous Medicaid Alerts available on the Medicaid-in-Education webpage for additional information about Certified Public Expenditures (CPE), Random

Moment Time Study (RMTS) and cost reporting. The following Medicaid Alerts contain information about these topics:

[Medicaid Alert # 12-05](#)

[Medicaid Alert # 12-07](#)

[Medicaid Alert # 12-08](#)

If you have any questions or comments regarding this alert, please contact Public Consulting Group, Inc. NYSSHSP@pcgus.com.